



SILCOATES

Independent education for boys and girls aged 3-18

Visitor Policy

In response to the coronavirus pandemic, Silcoates School has implemented a modified visitor policy to safeguard the health and wellbeing of the whole school community.

Our policy has been developed in accordance with the advice and guidance given by Public Health England (PHE) and the government's guidance document 'Guidance for full opening: schools'.

We welcome visitors to the school site, but would ask that if your visit is non-essential to please explore other options rather than attend in person.

Parents/guardians must not enter any school buildings unless a prior appointment has been made via the school reception.

All visitors must report to the main School reception.

Social distancing must be maintained by visitors at all times.

All visitors must wear a face covering whilst entering, within and leaving the shared and/or public spaces in any of the Senior School or Junior School buildings.

To protect all in the school community, we would ask anyone who meets the following criteria not to visit the school until they have completed the specified self-isolation period and remained symptom free.

Please do not visit the school if you have one or more of the following recognised coronavirus symptoms:

- **A high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature).
- **A new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).

- **A loss or changed sense of normal smell or taste** (anosmia) – this means you’ve noticed you cannot smell or taste anything, or things smell or taste different to normal.

Or: You have received a positive COVID-19 test within the last 10 days, or have been in close contact with anyone who has had a positive COVID-19 test in the past 10 days.

Or: If you are quarantining upon returning from an overseas destination, in line with current government guidance.

The School will collect certain information from each visitor so as to enable it to support and comply with the government’s Test & Trace systems. The information recorded will only be used for this specific purpose, and be kept for a limited period following an individual’s visit to the school site.

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| Reviewed by: | Mr M Johnson | | |
| Date of last review: | March 2021 | Date of next review: | June 2021 |